



RULES TO FOLLOW WHEN TRAVELLING TO THE ORM IN THE CASE OF METEOROLOGICAL SEVERE CONDITIONS OR EXTERNALS AND/OR EXTRAORDINARIES PROCEDURES

In case that a severe weather alert or an extraordinary procedure (Island Emergency Plan in force, precautionary closure of any of the access to the ORM via the LP4 road, LP403, forest fire, etc.), any staff acceding the Observatory should observe the following mandatory rules:

- a. Movements of personnel between UI Offices (Mayantigo, CALP, Fundación Galileo), or personnel pick-up points and the Observatory should be kept to the essential minimum.
- b. All movements to or from the Observatory should be notified PREVIOUSLY to the ORM Reception, specifying point of departure, destination, number of occupants, and details of vehicle (model, make and registration number).
- c. As far as possible, vehicle movements should be grouped into convoys, to make use of the periodic road opening-times, as is the procedure when snow ploughs are in use, or road-clearing work is carried out. In all cases, coordination of convoys will be subject to the ORM Site Manager, or the person delegated by him. No one should set off for the Observatory before 08:00h, or leave the Residence Reception before 09:15h in the morning, or drive after 18:00h (to avoid darkness), and that, all travellers should inform the Residence Reception.
- d. Access is forbidden to all persons (technicians, observers) whose vehicles are not equipped for adverse weather conditions. Similarly, all vehicles authorised to circulate should have a radio with ORM frequencies, and carry the necessary equipment to cope with unexpected stops during the journey to or from the observatory.
- e. Observatory access is prohibited for all external contract personnel, and no work outside the buildings is allowed. Those responsible for UI security should contact the companies concerned to inform them of this procedure.
- f. A minimum of movements between the telescopes and the Residence is recommended, and always with prior notification to Reception, indicating destination, number of occupants, and details of Vehicle (model, make and registration number).
- g. Security personnel at the Installations, and/or Duty Engineers, should inform the personnel at their installations about the emergency, in order to keep the telephone at Residence Reception operational as long as possible.

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